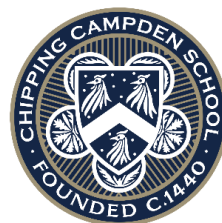


iPad Setup Guide

A step-by-step guide for students

Setting up your school iPad • Takes about 5 minutes



What is this and why do I need it?

This guide walks you through setting up your **school iPad** for the first time. By the end, your iPad will be connected to the school Wi-Fi, protected with your own **passcode** and signed in with your **school account**.

Follow the steps in order and take your time. Every step has a picture so you can follow along.

Before you start, make sure you have:

- Your **school iPad**
- Your **school email**: username@students.campden.school
- Your **school password**
- The **Wi-Fi password** for "CCS Students" (ask IT Services if you don't have it)

Stay safe

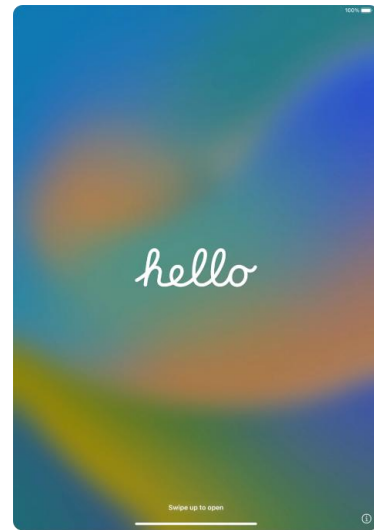
Your **passcode** and **school password** are private. Never share them with anyone, not even your friends. Choose a passcode that is easy for **you** to remember but hard for other people to guess (so not 123456 or your birthday). If you think someone else knows your passcode or password, tell a teacher or IT Services straight away.

1 Switch on your iPad

1. Find the **power button** on the top edge of your iPad. It is circled in red in the picture.
2. **Press and hold** the power button until the screen lights up.
3. Wait for the “**hello**” screen to appear, then **swipe up** from the bottom of the screen to begin.



The power button (circled in red)



Swipe up to open

2 Choose your language and display

1. Select your **language** from the list (for example, English).
2. Select your **Country or Region** (United Kingdom).
3. Choose the **appearance** you prefer for text and icon size. Pick whichever looks easiest to read, you can always change it later in Settings.
4. When you see the screen about quickly setting up your iPad, tap **Set Up Without Another Device**.



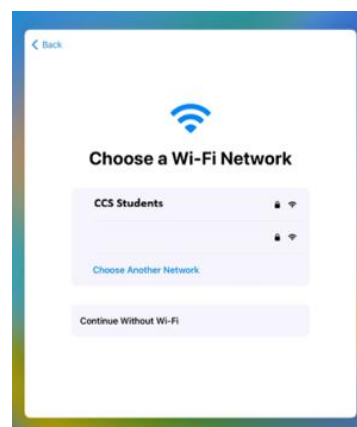
Tap your language

3

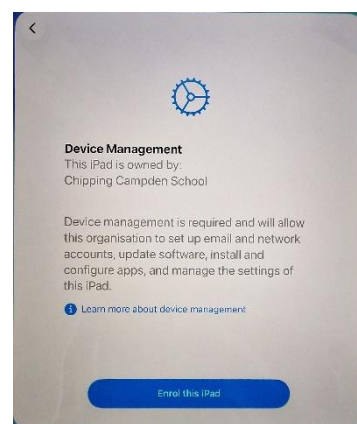
Connect to Wi-Fi

1. Tap the Wi-Fi network called **CCS Students**.
2. Type the Wi-Fi **password** and tap **Join**.
3. Wait while your iPad gets ready. You may see a message saying it can take a few minutes to set up. Leave your iPad switched on until it has finished.
4. Device Management should then appear, if this doesn't appear at this stage please take your iPad to **IT Services**.
5. Press "Enrol this iPad" to continue.

Tip: The Wi-Fi names on your screen will be different from the picture. Look for **CCS Students**.



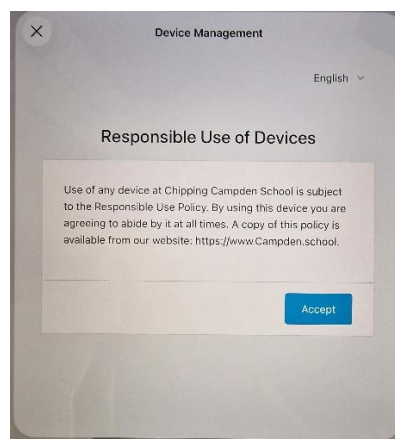
Choose the school Wi-Fi network



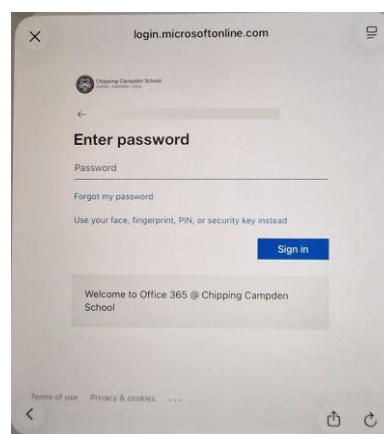
"Enrol this iPad" to continue

4 Sign in with your school account

1. Accept the “Responsible use of Devices policy”.
2. A school sign-in page will open. Type your **school email** (username@students.campden.school) and tap **Next**.
3. Type your **school password** and tap **Sign in**.
4. Press “Enroll this device”.
5. The device will then take a moment to install the school’s configuration.



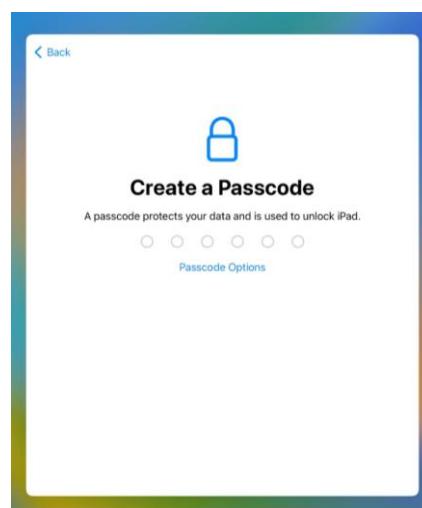
Tap Accept



Type your password, then tap Sign in

5 Set up Touch ID and Passcode

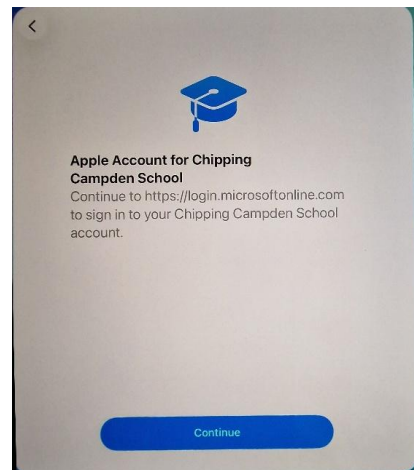
1. Follow the instructions on the screen to set up **Touch ID**. If you would rather do it later, tap **Set Up Touch ID Later**.
2. Create a **passcode** for your iPad. Choose numbers you will remember but other people can't guess.
3. Type your passcode again to confirm it.



Create your passcode

6 Sign in to your Apple Account

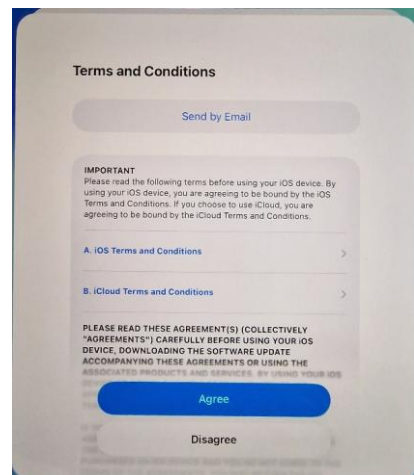
1. You'll see "**Apple Account for Chipping Campden School**".
2. Tap **Continue**.
3. When you're asked, sign in with your **school email** (username@students.campden.school) and your **school password**.



Tap Continue

7 Accept the terms

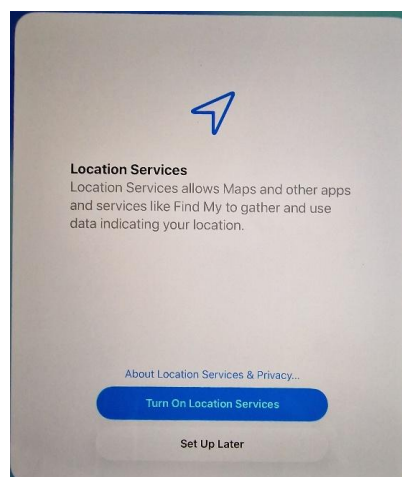
1. Apple's **Terms and Conditions** will appear. Tap **Agree**.
2. If a pop-up asks you to confirm, tap **Agree** again.



Tap Agree

8 Turn on Location Services

1. When you see **Location Services**, tap **Turn On Location Services**. This helps apps like Maps work properly.
2. Keep following any other instructions on the screen until you reach your Home Screen.



Tap Turn On Location Services

You're all set!

Your iPad is ready to use. All the school applications should install but this might take a few minutes.

Bonus Extra Apps

1. On your Home Screen, look for the purple **Student** app. It has a graduation cap on it.
2. Tap it to open. Any apps you are allowed to use on your iPad are available through the **Student** app under the "My resources" tab on the left-hand side.



Look for this icon

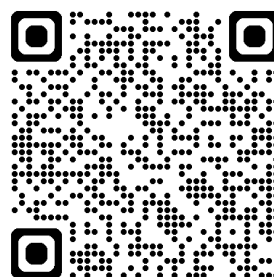
Tip: If you can't see an app you need, ask a teacher or IT Services.

Bonus MFA (Authenticator)

MFA (multi-factor authentication) is an extra check that helps keep your school account safe. You'll need it to log in to certain apps outside of School such as "Satchel:One" or "Showbie".

Check out our guide on setting up Microsoft Authenticator by heading to [CCS MFA Guide](#)

You can also scan the QR code to open the guide.



Scan to open the MFA guide

Something not working?

Problem	What to do
I can't connect to the Wi-Fi	Check you chose CCS Students and typed the password carefully, then tap Join again. Still stuck? Go to IT Services .
My iPad is taking a long time to set up	It can take a few minutes. Keep your iPad switched on and wait for it to finish.
My school email or password won't work	Check your full email address and password for typing mistakes, then try again. Still stuck? Go to IT Services .
I've forgotten my passcode	Go to IT Services . Don't keep guessing, because too many wrong tries will lock your iPad.
I can't find the Student app	Look for the purple icon with a graduation cap. Swipe across to check your other Home Screen pages. Still can't see it? Go to IT Services .