Admissions Arrangements 2027-28

Determined Policy

Document Owner	**Trustees**
Author	**Principal**
Committee	**Board of Trustees**
Date established	**2009**
Frequency of Review	**Annually**
Date of Last Review	**December 2025**
Date approved by Trustees	**December 2025**
Date of next review	**December 2026**

Section A - Main School

Children will be admitted at age 11 without reference to ability, aptitude, race, religion or background. The number of intended admissions for the year commencing 1st September 2027 will be 240.

The catchment area covers the parishes of Aston-sub-Edge, Batsford, Blockley, Bourton-on-the-Hill, Chipping Campden, Condicote, Ebrington, Evenlode, Longborough, Mickleton, Moreton-in-Marsh, Saintbury, Sezincote, Snowshill, Todenham, Weston-sub-Edge and Willersey.

The parishes of Adlestrop, Bledington, Broadwell and Oddington are covered by the catchment area of both Chipping Campden School and Cotswold School. A map of the catchment area is available from the school – please telephone and request a prospectus.

Where applications for admission exceed the Indicated Admission Number of places available, the following criteria will be applied, in the order set below, to decide which children to admit.

1. A 'looked after child' *(1)* or a child who was previously looked after but immediately after being looked after became subject to an adoption *(2)* child arrangements order (residency order) *(3)* or special guardian ship order *(4)* including those who appear to the admission authority to have been in state care outside of England and cease to be in state care as a result of being adopted *(5).*
    - *(1) A 'looked after child' is a child who (a) is in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.*
    - *(2) This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders)*
    - *(3) Under the provisions of section 12 of the Children and Families Act 2014 which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders.*
    - *(4) See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).*
    - *(5) A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.*

2. Children living in the priority catchment area normally served by the school whose sibling is attending the school and who will continue to do so when the younger child is admitted.

   A sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister or the child of the parent/carer's partner as well as children who are brought together as a family by a same sex civil partnership. In every case, the child must be living in the same family unit at the same address, at the time of application.

3. Children for whom only this particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a medical statement from the doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of this school.

4. Children living in the priority catchment area normally served by the school, with the strongest geographical claim, measured in a direct line (see 6 below). Please refer to the Transfer to Secondary School booklet for a description of the catchment area.

5. Children of full or part time salaried members of staff who have been employed at Chipping Campden School for 2 or more years at the time of which the application to admit to the school is made and/or of a member of staff recruited to fill a vacant post for which there is a demonstrable skill shortage.

6. Children who live outside the priority catchment area normally served by the school, whose sibling is attending the school and who will continue to do so when the younger child is admitted.

7. Children who live outside the priority catchment area normally served by the school, with the strongest geographical claim, measured in a direct line. See 8 below.

8. In the event of over subscription in any of the above criteria then the strongest geographical claim measured in a straight line from the ordnance survey point of the child's home address to the right hand door of the school's front entrance using the Local Authorities' computerised measuring system, with those living closest to the school receiving the higher priority.

9. Over-subscription for those fulfilling the admissions criteria (i.e. sibling or living in catchment area): In the event of over-subscription, in any category, places will be awarded to those with the strongest geographical claim (as described in point 7) – this will be used as a tie-break. Where two or more applications are received from children living the same distance away for one final place, the school will make the final selection by lottery.

Appeals

In the event of oversubscription, and a place not being offered, an appeal may be submitted to an independent appeals panel. By the end of April 2027, parents wishing to appeal should contact the Appeals Clerk for a form to complete and submit to this panel, together with any supporting evidence. When all appeals have been received by the deadline (date to be set but likely to be the during May/June), a second letter will be sent giving exact date and time of appeal hearing.

Children with Education, Health and Care Plans (EHCP)

Children who have an Education, Health and Care Plan (EHCP) are placed in schools through the arrangements set out in the SEND Code of practice and not through Admissions Arrangements. Chipping Campden School is required by Section 324 of the Education Act 1996 to admit a child with

an EHCP, that names the school, even if the school is full. Parents of children with an EHCP should contact their child's caseworker for any further information.

Exceptionally able children

Children identified as being exceptionally able will be considered for admission at age 10+ if their application is supported by the Local Authority and the primary school Headteacher.

Waiting List

If the school is oversubscribed, a waiting list will be held for at least a year. The waiting list will be prioritised according to the school's oversubscription criteria. The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.

In Year Admissions

The Local Authority is no longer responsible for offering places to children on behalf of all schools/academies, but the Local Authority does maintain the statutory duty of being responsible and aware of all pupils and vacancies within schools/academies within Gloucestershire. To apply for an in-year place at Chipping Campden School, parents should therefore contact the school in the first instance.

Transport

Students living in the catchment area and more than 3 miles from the school may apply for assistance with transport to the school. Further information can be obtained from the Access to Education Team, Shire Hall, Gloucester GL1 2TP.

Supplementary Forms

Chipping Campden School does not require any supplementary information forms (i.e. testing, faith, etc).

Parents of children in private education should apply by contacting their local authority and completing the relevant transfer forms.

Summer Born Children

Parents may wish to consult the GCC Guidance Booklet
http@//www.gloucestershire.gov.uk/schooladmissions

Section B - Sixth Form

Chipping Campden School offers a wide range of both A Level and Cambridge Technical qualifications. The agreed funding capacity for the Sixth Form is for a total of 360 students across Years 12 & 13. We expect to respond to the needs of those students who follow the application process and meet the entry requirements for their chosen courses. A sufficient number of places are available to provide for all Year 11 students already at the School, who wish to continue their Post-16 studies with us, subject to minimum entry requirements as detailed below.

We continue to welcome applicants from other schools who wish to undertake post-16 studies at Chipping Campden School, where places are available and subject to the same minimum entry requirements as detailed below.

A Sixth Form Open Evening is held annually. Details will be published on the school website.

Minimum entry requirements
Students must meet the 'general' **and** 'subject-specific' minimum entry requirements, which are set out in the Sixth Form Prospectus and available on the school website (sixth form section).

The 'general' minimum entry requirements for admission to the sixth form to study the following qualifications are:

A-Levels
Five grade 5s at GCSE, including GCSE English Language or GCSE English literature and GCSE maths.

Cambridge Technical Qualifications
Five grade 4s at GCSE, including GCSE English Language or GCSE English literature and GCSE maths.

Combined A Level/Cambridge Technical Qualifications
Five grade 4s at GCSE, including GCSE English Language or GCSE English literature and GCSE maths.

The 'subject-specific' minimum entry requirements are reviewed annually. The latest version is available in the Sixth Form Prospectus and on the school website sixth form section).

Oversubscription criteria
In the event that the sum total of internal and external applicants who fully meet the entry requirements at enrolment to Year 12 exceeds 180, then the following oversubscription criteria will apply to all applications:

- Looked after children (1) or a child who was previously looked after but immediately after being looked after became subject to an adoption (2) child arrangements order (residency order) (3) or special guardian ship order (4).

    (1) (5) A 'looked after child' is a child who (a) is in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.
    (2) (6) This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders).
    (3) (7) Under the provisions of section 12 of the Children and Families Act 2014 which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders.
    (4) (8) See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).
- Students who have been on-roll at Chipping Campden School since the beginning of Year 11.

- Students who have applied for subjects with fewer than 12 students in the incoming Year 12 cohort.
- Geographical distance from the school with priority to those living closest to the school. Geographical distance will be measured in a straight-line from the ordinance Survey address point of the applicant's home to the Ordinance Survey address point of the school. Any tied situation with be overcome by lottery.

Appeals

Applicants, who are refused admission to the Sixth Form, or to individual subjects, are entitled to appeal. Further information regarding the appeal process can be found on the school website (sixth form section).