

ADMISSIONS APPEALS TIMETABLE FOR TRANSFER TO SECONDARY SCHOOL – SEPTEMBER 2026

DATE FOR ACTION	PROCEDURE	ACTION BY:
31st October 2025	Closing date for the Common Application Form to be submitted to the Local Authority, by post or online	Parents/Carers
2nd March 2026	Local Authority offers a school place to all who have returned the Common Application Form, where possible at one of their stated preferred schools	Local Authority
16th March 2026	Deadline for returning the School Place form to the Local Authority accepting the offered place or requesting reconsideration of a place at their preferred school	Parents/Carers
By 6th April 2026	Parents/Guardians are notified of the outcome of their request for reconsideration	Local Authority
After 13th April 2026	Appeal forms can be obtained from Chipping Campden School	Parents/Carers
8th May, 2026	Appeal Applications must be returned to Chipping Campden School by this date. Forms received after this date may have to wait longer for a hearing.	Parents/Carers
From late May to July 2026	Independent Appeal hearings will be arranged by Chipping Campden School and parents/carers will be notified of their hearing 10 school days in advance. All appeals will be heard within 40 school days of the May 6 th deadline irrespective of the actual date they were received.	Admissions Authority (i.e. the school Board of Governors) – delegated to the Clerk to the Governors
LATE APPLICATIONS		
After the 8th May 2026	If your appeal is a late application for the normal entry in September, appeals will be heard within 40 school days from the deadline (8 th May 2026) for lodging appeals where possible , or within 30 school days of the appeal being lodged;	Chipping Campden School
Dates to be confirmed	Admission Appeals hearings will take place	Appeals Clerk

ADMISSIONS APPEALS TIMETABLE FOR IN YEAR ADMISSIONS

1. Appeals will be heard within 30 school days of the completed Notice of Appeal form being received in school.
2. Parents/Carers will be informed of the hearing arrangements 10 school days before the hearing date. Parents/Carers may however waive their right to the full period of notice.
3. Additional evidence to be submitted no later than 5 school days before the hearing date.
4. Decision letter will be sent out within 5 school days of the date of the hearing.